



Morwenstow Parish Council

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Draft Minutes of the Monthly Parish Council Meeting; held following the Annual Parish Meeting that began at 7:30pm on Wednesday 14th May 2025 at the Community Centre.

The Chairman opened the meeting with a welcome to those attending and a short outline of the aims and mechanics of the Parish Council. Any item to be discussed must appear on the agenda.

1.	Attended by: Cllrs. J Hobbs (Chair), J Phipps, N Steer, G Worden, J Payne, R Savage, C Myers, J Amos-Yeo, Cornwall Councillor F Emery, two members of the public and the Clerk – S Rosser.
2.	Apologies for absence were received and accepted from: Shorne Tilbey.
3.	Public Participation: Matt Payne spoke on behalf of the Morwenstow Community Centre Committee. He confirmed that the Committee are happy to discuss internal alterations to accommodate the needs of the Parish Council. It was said that this can be done at building regulation level; rather than with the need for a further planning application. The MCC Management Committee have not met since the last Parish Council meeting so confirmation of the coverage of Solicitors fees in relation to the matter have not yet been resolved. Mr Payne was thanked for attending the meeting.
4.	Disclosures: Planning P1 – Cllrs. R Savage & J Amos-Yeo. Both Cllrs. left the room while discussions for this item took place.
5.	Dispensations: None were required.
6.	The previously circulated minutes of the Monthly Parish Council meeting held on 16 th April 2025 were approved and signed by the Chairman.
7.	Matters arising from the minutes and updates – for information. <i>LMP/SWCP Contractor paperwork completed by former Cllr. Boundy before his term of office expired.</i>
8.	To receive a report from our outgoing Cornwall Councillor: Shorne Tilbey. Not present to give a report.
9.	To receive a report from our incoming Cornwall Councillor: Faye Emery. <i>It is hard to pass on a great deal of information at the moment as many things with Cornwall Council are up in the air at the moment. I hope to know more in relation to this for the meeting next week. Next month I should be able to share a lot more. The Chairman expressed the disappointment of the Council that none of the ward member candidates attended our meetings in the lead up to the election. He wished Cornwall Cllr. Emery well and hopes that we can all work well together. A couple of outstanding issues were passed on: the road network concerning bridges & hedgerow maintenance. The Chair also reiterated the need for the North Cornwall CAP to be as big a voice as it can be now that it covers twice the area that it did.</i>
10.	Parish Maintenance and Matters for discussion: <ol style="list-style-type: none"> Parish maintenance & hedges; <ol style="list-style-type: none"> Overnight parking at the Playing Fields Car Park – this matter has now been resolved. Overnight parking at Crosstown Green – the old sign was re-erected. However, it has since disappeared? A replacement sign is required – costs will be brought back to the June meeting by the Clerk. Request for installation of a bus stop sign/pole at Crosstown from Cornwall Council <i>Cllrs. resolved to agree to the placing of a new bus stop sign etc. The pole would be better placed nearer to the harbour. Clerk to action.</i> Possessory Title now fulfilled for Crosstown & Woolley Green. The next step will be to apply for absolute title now that the possessory time has lapsed. There will be a small cost involved. Further details will be sought for the June meeting. To note completed tree log; checked and signed by the Clerk – no new issues. To note completed playpark log; the log was not available for the meeting. The RoSPA report was received the same day. It will be forwarded to the Cllrs. for discussion at the June meeting. There are a few things that need addressing, it was resolved to advertise for someone to repaint the slide as this is a large job to do voluntarily. Any urgent items are being attended to. To note completed overall grounds log; checked and signed by the Clerk. Football Club Funday - Saturday 17th May. To note completed outdoor fitness equipment log; checked, signed & retained by the Clerk. <i>Cllrs. Hobbs & Payne will attempt to replace the bearing required after the meeting.</i> Confirmation from Kilkhampston Parish Council awaited re Duckpool Toilets? Not received as yet. New resident welcome pack – steering group for the project required; it was resolved for all Cllrs. to be a part of this. Suggestion to meet 30 minutes earlier to facilitate this before the June monthly meeting. Union Flag. A smaller replacement required that is more suitable to the size of the flagpole. Request for the Council to

	purchase a flag of St.Piran at the same time. Resolved to look into the costs. Cllr. J Amos-Yeo to look into this and bring back costs to the next meeting.
11.	<p>Health & Well Being Project Update:</p> <ul style="list-style-type: none"> The Management Committee had their inaugural meeting on Monday 28th April. The Clerk gave a short report of the meeting. Sport England offer letter – it was resolved not to accept the Sport England offer. It is a large amount of money to crowdfund for a small community; and still leaves a third of the money to find, if it were to be achieved. The lines now finished and the invoice has been settled. Additional fencing could be required; but hopefully once we have the funding for the shed, and it has been installed – this will alleviate the problem. There will be a little extra fencing to do anyway, but it isn't able to happen until the shed is in place. RoSPA report highlighted an issue with the door opening and entrapment on the MUGA. The contractor has been notified and is looking at it this week to get it rectified. There are a couple of cracking issues on the Pump track – again the contractor has been notified and is again looking at it this week. Bins now in situ but no contract in place yet to empty them. However, Cornwall Councillor Emery has agreed to look into the issue that we seem to be having with setting up a contract with Cornwall Council. It was suggested that it would be sensible for the Council to obtain a small tool kit for minor repairs. It was resolved to do this.
12.	<ul style="list-style-type: none"> Request to extend the Community Centre Building from the Community Centre Committee. As reported in item 3 – the MCC management committee are yet to meet. Dialogue to remain open and ongoing. E.V. Charging progression – location discussion. The Clerk is to chase up potential suppliers for more information. The planting of the four cherry trees will take place this Sunday 18th May at 11am- noted.
13.	<ul style="list-style-type: none"> VE Day Beacon Report. <i>Thanks were expressed to Cllr. R Savage for organising another successful beacon event and clearing up after it. Thanks were also expressed to David Miles for dressing the grounds of the Community Centre so well with bunting.</i>
14.	<p>Election Report: <i>Our Cornwall Councillor for this coming term is Faye Emery – Liberal Democrat. There was a 39% turnout for our division. At present there are only 9 Parish Councillors – this leaves 1 seat vacant.</i> <i>The process will be: The seat will be advertised for 4 weeks (15th May – 12th June). Prospective candidates are invited to attend the June/July/Sept meetings. Co-option will take place at end of Sept meeting. First meeting for new Cllr. in October 2025.</i> Clerk to advertise this on the website/Facebook/Hamlets. <u>Uncontested election costs expected from Cornwall Council - £317.28</u></p>
15.	<p>Annual Open Meeting - Wednesday 21st May 2025 at 7pm. Speakers from both GCHQ & Cybercrime Awareness Presentation. All Cllrs. to bring refreshments.</p>
16.	<ul style="list-style-type: none"> Insurance renewal from Zurich. The cost is more than our budgeted £1000. The cost will be £1263.83. There is an almost 5% increase on last year. This is the last year of the 5 year Long-Term Agreement. As of 1st June 2026, the Council will be free to shop around for the best value.
17.	<p>Training available: Number of opportunities within the Training Bulletin – available to all Councillors – see Calendar.</p> <ul style="list-style-type: none"> Code of Conduct dates available: Tuesday 20th May 10am - 12noon or Tuesday 3rd June 6:30pm – 8:30pm or Clerk to book training for 6 Cllrs. for this date. Others to be determined. Tuesday 24th June 6:30pm - 8:30pm – TRAINING DELIVERED ONLINE FOR ALL THREE DATES. <p>Planning training from Cornwall Council: Thursday 12 June (16.00-17.00) National, Local and Neighbourhood Planning Policy with Robert Lacey, Planning Policy Manager</p> <p>Thursday 19 June (16.00-17.30) Development Management with Davina Pritchard and Chantal McLennan, Development Management Group Leaders Getting Involved with Gavin Smith, Development Management Group Leader</p> <p>Thursday 10 July (16.00-17.30) Enforcement and Compliance with Jon Drew and Alan Mason, Planning Enforcement Group Leaders Appeals – Chantal McLennan, Development Management Group Leader ALL DELIVERED ONLINE.</p> <p>All Cllrs. are encouraged to attend as much training as possible.</p>
18.	<p>Correspondence:</p> <ul style="list-style-type: none"> * Cornwall Council: planning consultation; Election details; Streetworks; Chris Deakin re bus stop pole. Notice of Poll etc, Planning officers; Oliver Jones re Hawker Sign; planned interruptions to planning portal; planning consultations x 3; positive planning; Sally Sanders – Chacewater Community Energy Group. * Cornwall ALC & NALC – various including training and new Council documentation * VE80 events – extra info

	<p>* Marhamchurch Parish Council – funding request/ advertisement request for the Hele Valley Trail -this item was discussed. {A brief history of the site was given. The Council resolved not to take any further action. Clerk to respond to wish Marhamchurch Parish Council well in their endeavours.}</p> <p>* H & WB Project various: Sport England – Movement Fund; various</p> <p>* Parishioner Emails: Re overgrown hedges & installation of overnight parking sign at Crosstown Green.</p> <p>* Pension Regulator – auto renewal request</p> <p>* Invoices: Aquiss, Chadds, Parish Magazine Printing, Bridgmans, Zurich</p> <p>* * Newsletters and updates from Information Commissioners Office; HMRC; Rural Service Network; South West Coast Path; Volunteer Cornwall, Clean Cornwall,</p>																		
19.	<p>Finances:</p> <ul style="list-style-type: none"> Due to the earlier time of the meeting this month and the bank statement arriving only one day prior. The accounting spreadsheet had only been distributed to Councillors the day of the meeting. The spreadsheets were shown on the projector. All payments were agreed as per the schedule. The invoices were checked and initialled by Cllr. Myers – assisted by Cllr. Amos-Yeo. The cheques were signed and initialled by Cllrs. Hobbs & Phipps. Cllrs. Savage & Steer checked and signed the bank statements. <p><i>Invoices paid were as follows:</i></p> <p>April: Aquiss – Broadband: £35.00; Parish Magazine Printing – April Hamlets: £46.19; Chadds – toilet rolls: £37.14; NatWest – bank charges: £7.00; Zurich Municipal Insurance: £1,263.83; D & I Bridgman - Dustbins & play park repair materials: £103.70; RoSPA – Annual safety inspections: £482.40.</p> <table> <tr> <td colspan="2">Bank reconciliation at 30th March 2025</td> </tr> <tr> <td>Balance as at 31/03/2025</td> <td>- £ 19,599.81</td> </tr> <tr> <td>Plus income: Precept</td> <td>- £ 12,500.00</td> </tr> <tr> <td>Less expenditure</td> <td>- £ 6,176.39</td> </tr> <tr> <td>Balance as at 30/04/2025</td> <td>- £ 25,923.42</td> </tr> <tr> <td>Bank statement as at 30/04/2025</td> <td>- £ 25,923.42</td> </tr> <tr> <td>Less outstanding payments</td> <td>- £ 1,816.74</td> </tr> <tr> <td>Business reserve balance as at 31/03/2024</td> <td>- £ 312.02</td> </tr> <tr> <td>Total funds held as at 30/04/2025</td> <td>- £ 24,418.70</td> </tr> </table> <p>The Clerk noted that NatWest have still not actioned the request to transfer £10,000.00 back to the savings account as per the letter sent in March. This has been queried at the Bude banking hub but no further assistance could be offered there.</p> <ul style="list-style-type: none"> Digital Banking information to review. As determined by the last term of Council, it was agreed to look into online banking. A video was shown on the projector from NatWest Digital banking. It was resolved to move to digital banking to give a greater control of the Councils finances, particularly on payments as it is often the case that cheques do not get banked very quickly. Review of signatories for new Council term. The current signatory list includes former Cllr. Ken Boundy. His name needs to be removed. It was resolved to add two new signatories. Cllrs. Myers & Steer. Clerk to action this along with the move to online banking. 	Bank reconciliation at 30 th March 2025		Balance as at 31/03/2025	- £ 19,599.81	Plus income: Precept	- £ 12,500.00	Less expenditure	- £ 6,176.39	Balance as at 30/04/2025	- £ 25,923.42	Bank statement as at 30/04/2025	- £ 25,923.42	Less outstanding payments	- £ 1,816.74	Business reserve balance as at 31/03/2024	- £ 312.02	Total funds held as at 30/04/2025	- £ 24,418.70
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20.	<p>Website: New free features available from the existing website provider. These include a helper bot and integration with the existing Facebook page. The Council resolved to utilise this offer.</p>																		
21.	<p>Planning: Planning Partnership: Update from Cllr. Worden <i>Nothing in particular is happening with this at present but it is anticipated once the new leadership is confirmed things should progress.</i></p> <p><i>Applications received for consultation by members to agree a consultee response to be submitted to Cornwall Council:</i></p> <p>P1 – PA25/02559 Installation of ground mounted solar PV array. Bush Inn Crosstown Morwenstow Bude Cornwall EX23 9SR</p> <p>MPC Comments: <i>Whilst the Public Rights of Way team have an objection to this application; the Council are not in agreement that there remains a deviation, from the existing footpath as there once was.</i></p> <p><i>Providing the PROW team can be satisfied - the Parish Council would support this application for renewable energy. Thank you.</i></p> <p>P2 – PA25/02753 Proposed change of use to campsite and glamping with associated works Land West Of Eastcott Cross Farm House Gooseham Bude Cornwall EX23 9PN</p> <p>MPC Comments: <i>Morwenstow Parish Council would like to be able to support the business; that is already taking place and is now established.</i></p> <p><i>However, before full support can be given - the Council seek clarification on two items. The Council cannot recollect the additional three dwellings mentioned in the application, therefore request clarification on those from the Planning Officer please.</i></p> <p><i>Secondly, when a query was raised with the Parish Council in relation to this site - it was in relation to another element of development here. The Council respectfully ask for assurance as to whether there is a subsequent application forthcoming, to cover those additional works? Thank you.</i></p> <p>P3 – PA25/03137 Change of use from holiday let to unfettered residential dwelling Tricks Cottage Morwenstow Bude Cornwall EX23 9PP</p> <p>MPC Comments: <i>Morwenstow Parish Council have no objections to this application. Thank you.</i></p> <p>No further applications were discussed.</p> <p>Enforcement updates – <u>if available</u>. Not at this time.</p>																		

	<p>For information only:</p> <ul style="list-style-type: none"> • <i>Awaiting decision:</i> PA25/01950 Proposed conversion of building to dwelling. Killarney Springs Morwenstow Bude Cornwall EX23 9PX PA25/02246 Proposed new dwelling in lieu of Class Q barn Barn Brownspitt Gooseham Morwenstow Bude EX23 9PH • <i>Cornwall Council Decision Approved/Withdrawn/Refused:</i> PA25/01938 Proposed change of use from food store/cafe to dwelling house including the addition of 3 new window openings - Furze Stores Shop Morwenstow Bude Cornwall EX23 9SL – WITHDRAWN. PA25/02392 Application for Permission in Principle for proposed dwellings in existing garden plot (minimum 1, maximum 2) Hillcrest Woodville Road Woodford Bude Cornwall EX23 9JF – REFUSED. PA25/02412 Non material amendment in relation to Decision Notice PA21/06671 dated 26/05/22 - Revised foot print to allow the retention of the garage during the construction phases. Building moved forward to make the most of the plot 3 Jacques Cottages Shop Morwenstow Bude Cornwall EX23 9SH – WITHDRAWN. • <i>Pre-Application Advice in process:</i> PA25/00171/PREAPP Pre application advice for proposed conversion & extension of curtilage Grade II Listed barn. Barn West Of Marsland Manor Morwenstow Bude Cornwall EX23 9ST – ADVICE GIVEN • <i>Appeal in progress:</i> 24/00205/REF The erection of an agricultural storage shed. Land At Shop Bude EX23 9SQ 24/00267/REF Outline Application for one new dwelling, with all matters reserved except for access. Land Between Foxhaven and Meadow View Eastcott Bude Cornwall
22.	<p>Date of next monthly meeting – Wednesday 18th June 2025; <i>unless a planning meeting is required before that.</i> Annual Parish Open Meeting is to be held on Wednesday 21st May 2025 at 7.00pm.</p>

With there being no further business – the meeting was closed by the Chair at 2119.